

General Terms and Conditions for Participants, Exhibitors and/or Sponsors at the International Symposium on Intensive Care and Emergency Medicine (ISICEM)

The International Symposium on Intensive care and Emergency Medicine (ISICEM) is organized by Promotion des Soins Intensifs (a non-profit association) with academic support from the Departments of Intensive Care and Emergency Medicine of Erasme University Hospital, Université Libre de Bruxelles and the Belgian Society of Intensive Care (SIZ)

I/ Participant

These General Terms and Conditions apply to each **participant** registered for the 38th International Symposium on Intensive Care and Emergency Medicine, 20-23 March 2018 in Brussels, Belgium. **By registering, you accept all terms and conditions contained herein.**

All registrations must be made online via our website www.intensive.org.

Deadlines for registration fees

Early bird registration: until (and including) 10 January 2018

2nd price period: from 11th January – 28 February 2018 (inclusive)

March registration: from 1 March 2018

The applicable fee will be calculated according to the date on which payment is received, not the date on which the registration form is completed. Should a deadline be missed, the next applicable fee will be charged automatically. Registration is only confirmed after receipt of payment in full.

Proof of status

For doctor ESICM members, the membership code must be provided during the registration process in order to benefit from the reduced fee.

Doctors from countries with low and lower middle gross national incomes (as defined by the World Bank Atlas method 2017 see list [here](#)) benefit from reduced registration rates - the same as those of non-doctors. This rate will be applied automatically when relevant and proof of residence/employment in the country in question must be provided.

Non-doctor participants (students, nurses, physiotherapists, and other allied healthcare professionals) must submit proof of status (e.g. business card, official letter from Head of Department, etc.) to the ISICEM Registration Department during the registration process.

Entitlements

The registration fee includes entrance to the full scientific program, a congress bag, and a copy of the 2018 Annual Update in Intensive Care and Emergency Medicine.

Sponsors' Mailing Lists

Participants who do not want their name included in lists provided to the industry sponsors must tick the relevant box during the registration process.

Your ISICEM badge will have a barcode/QR code, which can be scanned, on request, by industry representatives to enable rapid transfer of your contact details. Accepting to have your badge scanned implies that you agree to have your data transferred.

Methods of payment

Payment is required at the time of registration and will be charged in EUR.

By proceeding with payment, you agree with the stated price. No claim for a change in price will be accepted after payment.

You can use one of the following payment methods:

1. Credit card (Visa, MasterCard and Amex). Checks are not accepted.
2. Bank transfer:
IBAN: BE63-0682-4502-9808
Swift/BIC: GKCCBEBB
BELFIUS Bank – av. H. Conscience 182, B-1140 Brussels
Account name: Promotion des Soins Intensifs
Reference: SY2018 + Name of participant(s) and/or No. of invoice

All bank charges are the responsibility of the participant.

Onsite payments can be made by credit card or cash.

Letter of Confirmation

A confirmation email will be sent once the Registration Department has received the complete registration form and related payment.

Attendance Certificate

An attendance certificate will be provided on-site when you collect your badge.

Lost or Forgotten Badges and Name Changes

If you lose or forget your badge you will need to purchase a replacement for 65 Euros. This sum will be reimbursed if you later find your badge and show it at the Faculty desk during the meeting.

Name changes will be subject to a handling fee of 65 Euros and accepted only until January 11, 2018.

Visa Procedures

It is the responsibility of each participant to check their visa and passport requirements. Participants requiring a visa should apply to the Belgian Consular office or Embassy in their own country. Please note the visa application procedure can take several months.

The invitation letter can be directly downloaded via our website.

Please note, requests for refunds of registration fees if a visa is refused will only be considered if an official document from the embassy is sent to the ISICEM secretariat showing that the visa was applied for in time and confirming that it could not be granted.

Photography

The ISICEM and ISICEM *News* photographers may film or photograph all aspects of the ISICEM and associated meetings. By agreeing to these general terms and conditions, participants agree that any images in which they may appear may be used on the ISICEM website or in the ISICEM Newsletter and to promote future ISICEM events.

Registration Cancellation Policy

Cancellations made before January 11, 2018 will be subject to a handling fee of 65 €. There will be no refunds after this date, **except for VISA issues in certain circumstances (see above)**.

Disclaimer

The Symposium organizers cannot be held responsible for any theft or damage to belongings or persons during the symposium.

The content of the website, www.intensive.org, is for your general information and use and is subject to change without notice.

This contract is subject to the laws of Belgium and in the event of legal claims arising from either party, Brussels, Belgium will be the sole court of jurisdiction.

Cancellation of the congress

The ISICEM organizers have the right, at any time before or during the symposium, to cancel or alter all or part of the meeting due to reasons beyond their control, including, but not limited to, unforeseen political, economic and/or terrorist events. The organizers will not be responsible for any compensation or refund related to such alteration or cancellation.

II/ INDUSTRY

Exhibition and Sponsorship agreement

Signature of Sponsorship agreement forms (booth reservation form, educational sponsorship opportunities form, registration form, additional, sponsorship activities form) implies that you have read and accept the General Conditions for registration at and/or exhibition and/or sponsoring of the ISICEM (38th ISICEM). These conditions take precedence over all the conditions and contracts.

Please note that once signed, the documents become binding and you will be liable for the costs of the exhibition and/or sponsorship activities requested. There will be no reimbursement.

Methods of payment

Payment is required prior to the start of the symposium and will be charged in EUR.

You can use one of the following payment methods:

1. Credit card (Visa, MasterCard and Amex). Cheques are not accepted.
2. Bank transfer:
IBAN: BE63-0682-4502-9808
Swift/BIC: GKCCBEBB
BELFIUS Bank – av. H. Conscience 182, B-1140 Brussels
Account name: Promotion des Soins Intensifs
Reference: SY2018 + Name of sponsoring company and/or No. of invoice

All bank charges are the responsibility of the client.

By proceeding with payment, you agree with the stated price. No claim for a change in price will be accepted after payment.

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